

Business Accounting Academic Degree Map

Certificate B



Year 1 – Fall Semester			
Course Code	Course Title	Credits	Notes
ACC 100	Business Accounting	3	
ACC 270	Tax Accounting	3	
CIS 100	Software Applications	3	
BUS 185 OR BUS 190	Business Ethics and Human Relations Leadership Development	3	
BUS 111	Personal Finance	3	
BUS 120	Business English	3	
CIS 100	Software Applications	3	
CREDIT HOURS SUBTOTAL		18	
Year 1 – Spring Semester			
Course Code	Course Title	Credits	Notes
ACC 120	Financial Accounting	3	Prerequisite(s): ACC100 with a grade of C or higher or successful completion of a basic accounting course at the high school or college level.
ACC 125	Computerized Accounting	3	Prerequisite(s): ACC 100 or higher with a grade of C or higher.
ACC 130	Payroll Accounting	3	Prerequisite: ACC 100 or higher with a grade of C or higher.
ACC 140	Managerial Accounting	3	Prerequisites: ACC 100 Business Accounting or successful completion of a basic accounting course at the high school or college level with a grade of C or higher.
BUS 125	Business Communication	3	
	Math Option ¹	3	Based upon placement testing requirements.
CREDIT HOURS SUBTOTAL		18	
TOTAL HOURS IN PROGRAM: 36			

Math Options ¹			
Course Code	Course Title	Credit Hours	Notes
MAT 101	Technical Mathematics I	3	Prerequisites: Meet placement guidelines.
MAT 108	Beginning Algebra	3	
MAT 109	Technical Mathematics II	3	Prerequisites: Meet placement guidelines OR MAT 101 with a grade of "C" or higher OR MAT 108 with a grade of "C" or higher.
MAT 110	Intermediate Algebra	3	Prerequisite(s): Meet placement guidelines OR MAT 108 Beginning Algebra with a grade of "C" or higher.
MAT 135	College Algebra	3	Prerequisites: Meet Placement Guidelines OR MAT 109 with a grade of "C" or better OR MAT 110 with a grade of "C" or better.